



SUPPLEMENT
TO THE
NEW ZEALAND GAZETTE

OF
WEDNESDAY, DECEMBER 23, 1908.

Published by Authority.

WELLINGTON, THURSDAY, DECEMBER 24, 1908.

Regulations under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

PLUNKET, Governor.

ORDER IN COUNCIL.

At the Government Buildings, at Wellington, this twenty-fourth day of December, 1908.

Present:

THE RIGHT HONOURABLE SIR J. G. WARD, K.C.M.G.,
PRESIDING IN COUNCIL.

PURSUANT to and in exercise of the powers in this behalf conferred upon him by "The Industrial Conciliation and Arbitration Act, 1908," and "The Industrial Conciliation and Arbitration Amendment Act, 1908" (hereinafter called "the said Acts") His Excellency the Governor of the Dominion of New Zealand, acting by and with the advice and consent of the Executive Council of the said Dominion, doth hereby revoke the regulations made under "The Industrial Conciliation and Arbitration Act, 1900," on the sixth day of March, one thousand nine hundred and one, and also all amendments of such regulations heretofore made, and in lieu thereof doth hereby, for the purposes of the said Acts, make the following regulations, that is to say:—

INDUSTRIAL UNIONS AND ASSOCIATIONS, REGISTRATION, ETC.

1. Application to the Registrar for registration as an industrial union or association shall be in the Form No. 1 or 2 in the Schedule hereto, as the case may be (sec. 5).

2. The certificate of registration and incorporation of an industrial union or association shall be in the Form No. 3 (sec. 6).

3. An appeal to the Court against the refusal of the Registrar to register an industrial union or association shall be brought by a notice in the Form No. 4, which shall be filed, in duplicate, with the Clerk of Awards for the industrial district. The Clerk shall forward one copy of the notice to the Registrar, who shall transmit to the Clerk all papers in reference thereto, and thereupon the appeal shall be deemed to be before the Court (sec. 11).

4. The application to the Registrar for registration of a branch office of a registered industrial union or association shall be in the Form No. 5 (sec. 14).

5. The notification to the Registrar of change of situation of registered office (or branch office) of industrial union or association shall be in the Form No. 6 (sec. 14).

6. The yearly lists of members and officers of industrial unions and associations to be forwarded to the Registrar in January of each year shall be in the Form No. 7 or 8, as the case may be (sec. 17).

7. The statutory declaration verifying the yearly list of members and officers of an industrial union, or association, shall be in the Form No. 9 (sec. 17).

8. The application to the Registrar for cancellation of registration of an industrial union, or association, shall be in the Form No. 10 (sec. 21).

INDUSTRIAL AGREEMENTS.

9. Industrial Agreements shall be drawn up as required by section 25 of the Act, and a duplicate original shall be filed with the Clerk of Awards in the industrial district in which the agreement is made.

Such duplicates shall be numbered consecutively in the order in which they are filed, and the Clerk shall keep in his office a register of all industrial agreements, which shall set forth the date of agreement, date of filing, and other particulars thereof (sec. 26).

10. A concurrence in an industrial agreement shall be in the Form No. 11, and shall be filed with the Clerk of Awards for the district.

Such concurrence shall in the case of an industrial union or association be executed under seal, and in the case of an employer shall be signed by him, and shall specify his address and occupation (sec. 27).

11. Application to the Court of Arbitration for the extension of an industrial agreement to all employers in an industrial district shall be in the Form No. 12, and shall be filed with the Clerk of Awards for the district, together with as many copies thereof as he may require (Amend. Act, 1908, sec. 67).

12. Notice to the parties of such application shall be in the Form No. 13 (Amend. Act, 1908, sec. 67).

COUNCILS OF CONCILIATION.

13. Application for the reference of an industrial dispute to a Council of Conciliation (hereinafter called "a reference"), together with recommendations for appointment of Assessors,

shall be in the Form No. 14, and shall be forwarded to the Clerk of Awards for the district (together with as many copies as there are other parties to the dispute) for transmission to the Commissioner (Amend. Act, 1908, sec. 30).

14. The ballot of the members of an industrial union approving of the reference of an industrial dispute to a Council of Conciliation shall be in the Form No. 15.

The certificate of the Chairman of such union, as evidence of compliance with section 107 of the Act, shall be in the Form No. 16, and shall accompany the application to the Council (sec. 107).

15. The certificate of the chairman of an industrial association, as evidence of compliance with section 107 of the Act, shall be in the Form No. 17, and shall accompany the application to the Council (sec. 107).

16. The Clerk shall indorse the date of filing on the original of each reference. All references shall be numbered consecutively in the order in which they are filed, and all documents subsequently filed, lodged, or issued in the matter of the reference shall bear the same number as the reference to which they relate.

17. The citation of the respondents to attend at the hearing of the dispute and in the meantime to recommend qualified persons for appointment as Assessors shall be in the Form No. 18 (Amend. Act, 1908, sec. 31).

18. The recommendation of respondent's Assessors in an industrial dispute shall be in the Form No. 19 (Amend. Act, 1908, sec. 32).

19. The appointment of Assessors by the Commissioner shall be in the Form No. 20, a copy of which shall be forwarded by the Clerk of Awards to each of them (Amend. Act, 1908, sec. 32).

20. The Commissioner shall, through the Clerk of Awards, convene a meeting of the Council of Conciliation by forwarding to each member a notice in the Form No. 21. The Clerk shall also post a copy of the said notice by registered letter addressed to each party to the reference.

21. An employer, party to a dispute, who desires to appear by an agent shall sign and file in the office of the Clerk a warrant in the Form No. 22 (Amend. Act, 1908, sec. 36).

22. If any industrial union, or association, party to a dispute, desires to appear before the Council by persons other than its chairman or secretary, it may appoint not more than three persons by warrant in the Form No. 23 (Amend. Act, 1908, sec. 36).

23. The nomination of an expert to sit with the members of a Council or the Court shall be in the Form No. 24, and shall be lodged with the Clerk. Every expert so nominated shall by writing under his hand, either on the nomination-paper or separate therefrom, signify his consent to act.

If any expert dies, resigns, or refuses to act, the party nominating him may forthwith nominate another expert in his place: Provided that the proceedings shall not abate or be affected by any such vacancy. The party or parties nominating an expert shall pay his fee (sec. 112).

24. The record of the proceedings of a Council of Conciliation shall show the days, hours, &c., during which the Council sits, the attendance of its members, together with particulars of the disputes, or other business dealt with.

In certifying to vouchers for payment of fees and expenses of members of the Council, the Commissioner, or Clerk, shall refer and be guided by such record (Amend. Act, 1908, sec. 35).

25. Application to join or strike out parties to a dispute before the Council shall be in the Form No. 25.

The applicant shall lodge as many copies as there are parties with the Clerk, who shall post by registered letter a copy of such application to each party (Amend. Act, 1908, sec. 38.)

26. The notification by the Commissioner to the Clerk of Awards of failure to settle industrial dispute shall be in the Form No. 26 (Amend. Act, 1908, sec. 42).

27. If a recommendation of the Council is made it shall be in the Form No. 27 (Amend. Act, 1908, sec. 43).

28. The recommendations of a Council of Conciliation shall be published by the Clerk of Awards by handing a copy of same to the local Press.

WITNESSES.

29. A summons to a witness to give evidence before a Council of Conciliation, or the Court of Arbitration, shall be in duplicate in the Form No. 28.

The Clerk shall sign both duplicates, retaining one, and issuing the other for service by the applicant. Service shall be effected by delivering a copy to the witness, and at the same time producing the original for his inspection, if so desired.

Any number of witnesses may be included in one summons, but the copy served need contain only the name of the witness on whom it is served. It shall be sealed and signed by the Clerk (sec. 83, principal Act; and Amend. Act, 1908, sec. 35).

THE COURT OF ARBITRATION.

30. The recommendations of industrial unions of persons for appointment as members of the Court shall be in the Form No. 29 (sec. 66).

31. The reference of an industrial dispute to the Court for settlement shall be in the Form No. 30, and shall be transmitted to the Registrar of the Court by the Clerk of Awards. The Clerk shall file a copy of the reference in his office, and shall indorse on same the date of filing (sec. 77, principal Act; and Amend. Act., 1908, sec. 46).

32. All papers and proceedings before the Court shall bear the same number as before the Council, and be similarly intitled, with the addition of the words "Before the Court of Arbitration."

33. The Registrar of the Court shall attend all sittings thereof. He shall keep the minutes of proceedings and the records of the Court, and perform all such duties and exercise all such functions as the Court may direct.

In the absence of the Registrar, the Clerk of Awards for the district shall act in his stead, and perform the functions and duties of the Registrar.

Whenever the Deputy Registrar of the Supreme Court is also Clerk of Awards, and is absent from the office of that Court, the person for the time being acting as Deputy Registrar shall also act as the Clerk (secs. 34 and 75).

34. The Clerk of Awards for the district shall send three clear days' notice of the sittings of the Court to deal with any dispute referred to it to the parties thereto, and to each member of the Court, and such notice shall be in the form No. 31 (sec. 79).

35. Notice of consent by other parties to the dispute to the appearance of a barrister or solicitor before the Court of Arbitration shall be in the Form No. 32 (sec. 80).

36. Application to amend an award made by any party bound by such award shall be in the Form No. 33, and filed with the Clerk for the district, together with as many copies thereof as there are other parties to the dispute (sec. 93).

37. Notice to the parties to the award of such application shall be in the Form No. 34, and shall be served by the Clerk, together with a copy of the application (sec. 93).

38. Application to extend an award to other parties connected with or engaged in the same industry, or to add parties to an award, shall be in the Form No. 35 or 36, as the case may be, and shall be filed with the Clerk, together with as many copies as he may require (sec. 93).

39. Notice to the parties of such application shall be in the Form No. 37 or 38, as the case may be, and shall be served by the Clerk, together with a copy of the application and a copy of the award (sec. 93).

40. Application to the Court by any of the parties to an award to fix and determine what shall constitute a breach of such award shall be in the Form No. 39, and shall be filed with the Clerk (sec. 97).

41. Application for an underrate workers' permit, notice to the industrial union of workers of the hearing of such application, and the permit, if issued, shall be in the Forms Nos. 40, 41, and 42. A report of the hearing of the application (together with a copy of the permit, if issued) shall be forwarded by the Inspector conducting same to the Chief Inspector (sec. 123, principal Act; and Amend. Act., 1908, sec. 65).

42. The wages and overtime book to be kept by every employer bound by an award or industrial agreement shall be in the Form No. 43, or such other similar form as approved by an Inspector of Awards (Amend. Act., 1908, sec. 58).

43. The certificate of age granted by an official of the Labour Department shall be in the Form No. 44. The Inspector shall be satisfied by certificate from the Registrar of Births, or by a statutory declaration made by any person competent to depose to the fact. Such certificate shall be granted without fee, and every such statutory declaration shall be exempt from stamp duty (Amend. Act, 1908, sec. 62).

44. When an award or industrial agreement is made which applies to a factory or shop, the Inspector of Awards shall deliver personally, or post by registered letter, a notice to the occupier thereof in the Form No. 45, requiring him to affix a printed or typewritten copy of such award or industrial agreement in some conspicuous place at or near the entrance of the factory or shop (Amend. Act, 1908, sec. 63).

ACTION FOR STRIKES, LOCKOUTS, BREACHES OF AWARDS, AND INDUSTRIAL AGREEMENTS.

45. An action in the Magistrate's Court to recover a penalty or penalties for any breach or breaches of an award or an industrial agreement, or for an offence under sections 5 or 6 of "The Industrial Conciliation and Arbitration Amendment Act, 1908," shall be commenced by filing a plaint-note in the Form No. 46 in the office of the Magistrate's Court mentioned in section 14 of the said Amendment Act of 1908.

Such plaint-note shall be accompanied by a statement of claim (in duplicate) in the Form No. 47, together with one copy thereof for each defendant in the action.

The statement of claim shall give such particulars of time, place, amount, names of persons, and dates of instruments, and other circumstances in connection with the alleged breach or offence, as will be sufficient to inform the defendant of the cause of action.

The following are illustrations of how the particulars of an alleged breach or offence should be stated in the statement of claim:—

- (a.) The defendant during the months of January and February, 1908, employed one A. B. as a carpenter, and paid him only 1s. per hour, instead of 1s. 4d. per hour as required by the said award.
- (b.) The defendant during the period from the day of _____, 1908, to the day of _____, 1908, did have one C. D. in his employment as an apprentice without having had him properly indentured as required by the said award.
- (c.) The defendant during the period from the day of _____, 1908, to the day of _____, 1908, did fail to provide proper sanitary conveniences for the carpenters employed by him in the erection of a building in Molesworth Street, Wellington.
- (d.) The defendant on the day of _____, 1908, employed as a carpenter one E. F., who was not a member of the said union, when the following members of the said union, who were equally qualified with the said E. F. to do the particular work required to be done, were ready and willing to undertake the said work—viz., G. H. and K. L.
- (e.) The defendant on the day of _____, 1908, became a party to a strike by the workers engaged in the bread-baking industry in the City of Wellington.
- (f.) The defendant on the day of _____, 1908, became a party to a lockout in the bread-baking industry in the City of Wellington (Amend. Act, 1908, secs. 5, 6, and 14).

46. The summons to defendant to be issued by the Clerk of the Court shall be in the Form No. 48 (Amend. Act, 1908, secs. 5, 6, and 14).

47. An action in the Court of Arbitration by an Inspector of Awards to recover a penalty or penalties for any breach or breaches of an award or an industrial agreement, or for an offence under sections 5 or 6 of "The Industrial Conciliation and Arbitration Amendment Act, 1908," shall be commenced by lodging with the Clerk of Awards in the industrial district in which the cause of action shall have arisen a statement of claim in the Form No. 49, and signed by the plaintiff or his solicitor.

Five copies shall be filed: three for the members of the Court, one for service on the defendant, and one for filing.

When a date shall have been fixed by the Judge of the Court of Arbitration for the hearing of the action, the Clerk of Awards shall send to each defendant a notice in the Form No. 50, and there shall be annexed to such notice a copy of the statement of claim in the action. The plaintiff shall supply the copies of the statement of claim to be annexed to the notice (Amend. Act, 1908, sec. 21).

48. Where the defendant delivers a notice of intention to defend to the Clerk of the Court, or to the Clerk of Awards, as the case may be, such Clerk shall give notice thereof to the plaintiff in the Form No. 51 (Amend. Act, 1908, sec. 15).

49. The notice by Clerk of the Court to the Inspector of Awards of judgment in any action taken shall be in Form No. 53 (Amend. Act, 1908, sec. 16).

50. When judgment is given in the Court of Arbitration in any action taken by an Inspector, a statement of the penalty and costs ordered shall be delivered by the Clerk of Awards to the Inspector in the Form No. 53; and when required the Registrar of the Court shall issue a certificate of such penalty and costs in the Form No. 54, for filing in the Magistrate's Court (Amend. Act, 1908, sec. 21).

51. On payment of the penalty into Court, the Clerk shall pay the amount into the Public Account, and forward bank receipt for same to the nearest Inspector of Awards, together with a notice in the Form No. 55 (Amend. Act, 1908, sec. 17).

52. The notice by Clerk of the Court (or Registrar of the Arbitration Court) of suspension of registration of an industrial union or association shall be in the Form No. 56, and shall be sent to the Registrar of Industrial Unions, and to the defendant union or association (Amend. Act, 1908, sec. 10).

53. Application to the Magistrate's Court for an order of attachment of wages for the recovery of a penalty and costs shall be in the Form No. 57, and shall be made by the plain-

tiff and filed with the Clerk of the Court (Amend. Act, 1908, sec. 20).

54. In all other proceedings in respect of any such penalty not hereinbefore expressly provided for, the procedure and forms prescribed under "The Magistrates' Courts Act, 1908," shall be followed.

55. Action for summary conviction before a Magistrate for a strike in the industries specified in section 9 of the Amendment Act, 1908, shall be taken, as provided under "The Justices of the Peace Act, 1908."

FEES PAYABLE TO CLERKS.

56. The following fees shall be payable to the Clerk in respect of the matters referred to, and (in the first instance) by the person or party on whose application the matter referred to is done (sec. 127):—

	s.	d.
Filing industrial agreement ..	5	0
Filing application to Council or Court ..	3	0
Filing any other document ..	3	0
Issue of a summons (including the seal of Court) ..	3	0
Affixing seal of Court ..	3	0
Certified copy of report or recommendation of Council or of awards or order, &c., of the Court ..	1	0

In procedure for obtaining evidence at a distance: The fees prescribed under "The Magistrates' Courts Act, 1908."

All such fees shall be prepaid in stamps.

TRAVELLING-EXPENSES OF MEMBERS OF COURT AND COUNCILS.

57. The travelling-expenses payable to the nominated members of the Court of Arbitration and to the Conciliation Commissioners and Assessors of Councils of Conciliation shall be as follows:—

When engaged or in attendance on the business of the Court, or Councils, or in travelling to and from the place of sitting, each nominated member of the Court shall be paid as travelling-expenses the sum of £1 for each day, each Commissioner the sum of 15s. for each day, and each Assessor the sum of 10s. for each day; but such allowance for expenses shall be paid only when he is necessarily absent from his home at night. Cost of transport by land or sea shall be defrayed by the Government (sec. 127).

FEES PAYABLE TO PERSONS ACTING AS COMMISSIONERS.

58. The fees payable to persons appointed to act as Commissioners under section 29, (8), of "The Industrial Conciliation and Arbitration Amendment Act, 1908," shall be £2 2s. per day, and to Assessors of Councils of Conciliation under section 33, (2), shall be £1 1s. per day.

(Sec. 5.) [Form I (1).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION FOR REGISTRATION OF INDUSTRIAL UNION.

To the Registrar of Industrial Unions, Wellington.
We hereby make application for the registration under the above Act of a society of an industrial union under the name of "The [Name to indicate the locality and industry or industries] Union of ['Employers' or 'Workers,' as the case may be]."

We enclose herewith,—

- (a.) A list of members and officers of the society [Not less than three persons in case of employers' union, and fifteen in case of workers' union].
- (b.) Two copies of the rules of the society.
- (c.) A copy of a resolution passed by a majority of the members present at a general meeting of the society specially called in accordance with the rules for that purpose only, and desiring registration as an industrial union.

Dated at _____, this _____ day of _____, 190 .
[Two or more officers.]

Of the said union.
.....
Of the said union.

(Sec. 23.) [Form I (2).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION FOR REGISTRATION OF INDUSTRIAL ASSOCIATION.

To the Registrar of Industrial Unions, Wellington.
We hereby make application for the registration under the above Act of _____ as an industrial association, under

the name of "The [Name to indicate locality] Industrial Association of ['Employers' or 'Workers,' as the case may be]."

We enclose herewith,—

- (a.) A list of the industrial unions constituting the association.
(b.) A list of officers.
(c.) Two copies of the rules of the association.
(d.) A copy of a resolution passed by a majority of the unions represented at a general meeting of the association specially called in accordance with the rules for that purpose only, and desiring registration as an industrial association.

Dated at , this day of , 190 . [Two or more officers.]

Of the said Association.

Of the said Association.

[Form I (3).

(Sec. 6.) Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

No.

NEW ZEALAND.

CERTIFICATE OF REGISTRATION AND INCORPORATION.

This is to certify that on the day of , 190 , the was duly registered and incorporated as an industrial under the style of

Dated at Wellington, this day of , 190 .

Registrar of Industrial Unions.

(Sec. 6.)

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

No.

NEW ZEALAND.

CERTIFICATE OF REGISTRATION AND INCORPORATION.

This is to certify that on the day of , 190 , the was duly registered and incorporated as an industrial under the style of

Dated at Wellington, this day of , 190 .

Registrar of Industrial Unions.

No.

Name:

Date registered:

(Sec. 11.) [Form I (4). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPEAL FROM REFUSAL TO REGISTER AN INDUSTRIAL UNION OR ASSOCIATION.

To the Clerk of Awards at

The Industrial Union [or Association] of being dissatisfied with the decision of the Registrar in refusing to register the said industrial union [or association], hereby appeals to the Court to make inquiry, on the ground that [State reasons—"owing to distance," "diversity of interest," or other substantial reason]. It will be more convenient for the members to register separately than to join an existing union [or association].

Dated at , this day of , 190 .

[Office held], of the said Industrial Union (or Association).

[Office held], of the said Industrial Union (or Association).

(Sec. 14.) [Form I (5). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION FOR REGISTRATION OF BRANCH OFFICE OF INDUSTRIAL UNION [OR ASSOCIATION].

To the Registrar of Industrial Unions, Wellington.

I HEREBY make application for the registration under the above Act of a branch office of the [Registered name of the industrial union or association] situate at [Specify situation of branch office], in the Industrial District.

Dated at , this day of , 190 .

[Seal.] Chairman [or Secretary].

(Sec. 14.) [Form I (6). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTIFICATION OF CHANGE OF REGISTERED OFFICE [OR BRANCH OFFICE] OF INDUSTRIAL UNION [OR ASSOCIATION].

To the Registrar of Industrial Unions, Wellington.

I BEG to notify you that the committee of management of the Union [or Association] of has changed the registered office, which is now situate at

Dated this day of , 190 .

Secretary.

(Sec. 17.) [Form I (7). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

Total number of members:

YEARLY LIST.

Yearly List of Members and Officers (including Trustees) of the Industrial Union of as on the 31st December, 190 .

Table with 2 columns: Full Name, Address. Section: Officers. Includes President, Vice-President, Secretary, Trustee, Auditor, Committeeman.

(Sec. 17.—A.) [Form I (7A). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

YEARLY LIST.

Yearly List of Members and Officers (including Trustees) of the Industrial Union of as on the 31st December, 190 —continued.

Table with 2 columns: Full Name, Address. Section: Members other than Officers—continued.

This is the list, marked "A," referred to in the annexed declaration of , Chairman [or Secretary], made this day of , 190 , before me,—

Solicitor [or Justice of the Peace].

Situation of registered office of union:

(Sec. 17.—A.) [Form 1 (8).

NEW ZEALAND.

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

YEARLY LIST.

Yearly List of Unions constituting the Association of , together with the Officers and Trustees, as on the 31st December, 190 .

Table with 2 columns: Full Name, Address. Includes Officers of Association (President, Vice-President, Secretary, Trustee, Auditor, Committeeman) and Unions constituting Association.

This is the list, marked "A," referred to in the annexed declaration of , Chairman [or Secretary], made this day of , 190 , before me,—

Solicitor [or Justice of the Peace].

Address of registered office of association :

(Sec. 17.) [Form I (9).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

STATUTORY DECLARATION AS TO YEARLY LIST OF MEMBERS AND OFFICERS OF INDUSTRIAL UNION [or ASSOCIATION].

I, [Name in full], of [Address and occupation], do solemnly and sincerely declare as follows:—

(1.) That I am the Chairman [or Secretary] of the [Full name of union or association].

(2.) (a.) Union.—That the list hereto annexed and marked "A" is a full and correct list of the members whose subscriptions are not more than twelve months in arrear, and of the officers (including trustees) of such union, as on the 31st day of December, 190 .

Or (2.) (b.) Association.—That the list hereto annexed and marked "A" is a full and correct list of the industrial unions constituting such association, and of the officers (including trustees) of such association, as on the 31st day of December, 190 .

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of "The Justices of the Peace Act, 1908."

Declared at [Name of town], this day of January, 190 , before me,—

(Signed)

A Justice of the Peace for New Zealand [or a Solicitor of the Supreme Court of New Zealand].

(Sec. 21.) [Form I (10).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION FOR CANCELLATION OF REGISTRATION OF INDUSTRIAL UNION [or ASSOCIATION].

To the Registrar of Industrial Unions, Wellington. WE hereby make application for the cancellation of the registration of the [Registered name of the industrial union or association].

We enclose herewith,— (a.) The certificate of registration.

(b.) Evidence that cancellation is desired by a majority of the members thereof.

- 1. Total present membership :
2. Number present at meeting :
3. Number voting in favour of cancellation :

Dated at , this day of , 190 .

[Seal.] [Office held.]

(Sec. 27.) [Form I (11).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE OF CONCURRENCE IN AN INDUSTRIAL AGREEMENT.

To the Clerk of Awards at TAKE notice that I [we], the undersigned, hereby signify my [our] concurrence in the industrial agreement dated the day of , 190 , made between , and filed at your office as No.

Dated at , this day of , 190 . (Signatures.)

(Amend. Act, 1908, sec. 67.) [Form I (12).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION FOR ORDER OF THE COURT OF ARBITRATION EXTENDING AN INDUSTRIAL AGREEMENT UNDER SECTION 67 OF THE AMENDMENT ACT, 1908.

To the Clerk of Awards at I [or we], the undersigned, party to the Industrial Agreement, dated , 190 , and filed with the Clerk of Awards at , hereby make application for an order extending the operation of that agreement to all employers in the industrial district who are now or may at any time hereafter be engaged in the industry to which the said agreement relates.

Dated at , this day of , 190 . (Signatures.)

(Amend. Act, 1908, sec. 67.) [Form I (13).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE OF APPLICATION TO EXTEND INDUSTRIAL AGREEMENT.

In the Industrial District. TAKE notice that an application to extend the Industrial Agreement, dated , to all employers in the industrial district who are now or may at any time hereafter be engaged in the industry to which the said agreement relates has been made by one of the parties thereto or one of the persons bound thereby.

Dated at , this day of , 190 . Clerk of Awards.

(Amend. Act, 1908, sec. 30.) [Form I (14).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION THAT INDUSTRIAL DISPUTE BE HEARD BY A COUNCIL OF CONCILIATION.

To the Conciliation Commissioner at AN industrial dispute having arisen between [Name of union, association, or employer, together with any other unions, associations, or employers subsequently joined] and [Name of union, association, or employer, together with any other unions, associations, or employers subsequently joined], and the parties thereto having failed to satisfactorily adjust such dispute, application is hereby made that the dispute be heard by a Council of Conciliation, for which [Not more than three Assessors] persons whose names are given below are recommended for appointment as Assessors. In accordance with section 107 of the Act, I attach certificate of Chairman of the special meeting that the reference has been approved by the members.

Dated at , this day of , 190 . Signature : [Industrial union, association, or employer.]

Persons Recommended for Appointment as Assessors.

Name.	Address.	Occupation.*
1.		
2.		
3.		

General Statement of the Nature of the Dispute and Detailed Statement of Claims made.

* To be or have been *bona fide* engaged in the industry, except that the Commissioner may in special circumstances appoint one who is not so qualified.

(Sec. 107.) [Form I (15).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

BALLOT-PAPER.

(For Reference of Industrial Dispute to Council of Conciliation.)

Resolution.—At a special meeting of the Industrial Union of Workers held on the day of 190 , of which you have had due notice, the following resolution was passed: [*Here set out resolution.*]

It is required by the Act that the resolution be confirmed by a subsequent ballot of the members, and accordingly you are now requested to record your vote for or against the proposal in the following manner:—

If you are in favour of the above resolution strike out the word "No" opposite,	No.	Yes.
or		
If you are not in favour of the above resolution strike out the word "Yes" opposite.		

N.B.—This ballot-paper should be returned to the undersigned on or before the day of 190 .

Address : Secretary :
190 .

(Sec. 107.) [Form I (16).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

CERTIFICATE OF CHAIRMAN OF UNION.

(For Reference of Industrial Dispute to Council of Conciliation.)

In the matter of an industrial dispute between applicant, and respondent, and of a reference thereof for settlement.

THIS is to certify that I, , presided at a special meeting of the Industrial Union of , duly constituted and convened in manner provided by the rules of the said union, and held on the day of 190 .

That the meeting was convened by , a copy of which is attached hereto, marked "A," and a copy of which was posted to each member of the said union. [*Attach copy of circular, to be marked "A."*]

That the following resolution was passed at the said meeting:

That a copy of the said resolution, with ballot-papers for confirmation or otherwise, copy of which is attached hereto, marked "B," was posted to each member of the said union on the day of 190 , returnable on or before the day of 190 . [*Attach copy of resolution, to be marked "B."*]

That the result of the ballot was the confirmation of the said resolution, voting for and against such confirmation.

That the result of the ballot has been recorded in the minutes of the said union.

Dated at , this day of 190 .

(Sec. 107.) [Form I (17).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

CERTIFICATE OF CHAIRMAN OF INDUSTRIAL ASSOCIATION.

(For Reference of Industrial Dispute to Council.)

In the matter of an industrial dispute between applicant, and respondent, and of a reference thereof for settlement.

THIS is to certify that I, , presided at a special meeting of the members of the governing body of the association,

duly constituted and convened in manner provided by the rules of the said association, and held on the day of 190 .

That the meeting was convened by , a copy of which is attached hereto, marked "A," and a copy of which was posted to each member. [*Attach copy of circular marked "A."*]

That the following resolution was passed at the said meeting:

That the said resolution was confirmed at special meetings of a majority of the unions represented by the association, at which the voting was—

	for the resolution.
	against the resolution.
Dated at , this day of 190 .	Chairman.

(Amend. Act, 1908, sec. 31.) [Form I (18).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

CITATION OF RESPONDENTS AND NOTICE TO APPOINT ASSESSORS.

To In the matter of an industrial dispute between applicant, and respondent, and of a reference thereof for settlement.

I HEREBY give you notice that I have appointed the day of 190 , at o'clock in the noon, at , for the hearing of the dispute, and hereby require you to attend at the hearing thereof, and in the meantime to recommend [Number] qualified persons on the enclosed form for appointment as Assessors at the said hearing.

A copy of the reference is enclosed.
Dated at , this day of 190 .
Conciliation Commissioner.

(Amend. Act, 1908, secs. 31 and 32.) [Form I (19).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

PERSONS RECOMMENDED BY RESPONDENTS* FOR APPOINTMENT AS ASSESSORS IN THE HEARING OF INDUSTRIAL DISPUTE.

To the Clerk of Awards at THE following persons are recommended for appointment as Assessors in the hearing of the industrial dispute between applicant, and respondent, viz. :—

Name.	Address.	Occupation.†
1.		
2.		
3.		

(Signature.)
Respondent
[or on behalf of the Respondent].

Address : 190 .

* Section 32, (5). If the respondents cannot agree in a joint recommendation of Assessors, separate recommendation may be made by the several respondents.

† To be or have been *bona fide* engaged in the industry, except that the Commissioner may in special circumstances appoint one who is not so qualified.

(Amend. Act, 1908, sec. 32.) [Form I (20).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPOINTMENT OF ASSESSORS OF COUNCIL OF CONCILIATION.

I, [Name], the Conciliation Commissioner for the District, hereby appoint the following persons to be Assessors for the hearing of the industrial dispute between applicant, and respondent:—

1. For the Applicant.

2.
3. For the Respondent.

1.
2.
3. (Signature.)
190 .

(Amend. Act, 1908, sec. 32.) [Form I (21). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE CONVENING COUNCIL OF CONCILIATION.

I HAVE to give notice that the Commissioner has convened a meeting of the Council of Conciliation, to be held at on the day of 190, at o'clock in the noon, for the purpose of the hearing of the industrial dispute between applicant, and respondent.

Dated at this day of 190.

Clerk of Awards.

(Amend. Act, 1908, sec. 36.) [Form I (22). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

WARRANT TO APPEAR AS AGENT

(On behalf of Employer).

Before the Council of Conciliation [or the Court of Arbitration, as the case may be].

To the Clerk of Awards, at

In the matter of an industrial dispute between applicant, and respondent, and of a reference thereof for settlement, to which I am party.

[Name], of [Address and occupation], is hereby authorised to appear for me as agent in the hearing of this dispute.

Dated at this day of 190. (Signature.)

(Sec. 36, (2).) [Form I (23). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

WARRANT TO APPEAR AS AGENT

(On behalf of Industrial Union or Industrial Association).

Before the Council of Conciliation [or the Court of Arbitration, as the case may be].

To the Clerk of Awards, at

In the matter of an industrial dispute between applicant, and respondent, and of a reference thereof for settlement.

Table with 3 columns: Name, Address, Occupation. Rows 1, 2, 3.

are hereby authorised to appear for the Union [or Association] of in the hearing of this dispute.

Dated at this day of 190.

(Signature of Chairman or other authorised officer.)

(Sec. 113.) [Form I (24). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOMINATION OF EXPERT.

Before the Council of Conciliation [or the Court of Arbitration, as the case may be].

In the Industrial District.

To the Clerk of Awards, at

In the matter of an industrial dispute between applicant, and respondent, and of a reference thereof for settlement.

[Name], of [Address and occupation], is hereby nominated as an expert to sit with the Council of Conciliation [or the Court of Arbitration, as the case may be] for the purposes of the above dispute.

Dated at this day of 190.

For the [Name of party or parties—one expert each to be nominated by the parties whose interests are with (1) the employers, (2) the workers].

Consent of Expert.

I, [Name], of [Address and occupation], do hereby consent to the above nomination as an expert for the purposes of the above dispute.

Dated at this day of 190.

(Amend. Act, 1908, sec. 38.) [Form I (25). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION TO JOIN OR STRIKE OUT NAME AS APPLICANT OR RESPONDENT TO INDUSTRIAL DISPUTE.

To the Clerk of Awards, at

APPLICATION is hereby made to ["join" or "strike out," as the case may be] the following parties to the industrial dispute between applicant, and respondent, viz.:

Dated at this day of 190. (Signature.)

(Amend. Act, 1908, sec. 42.) [Form I (26). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTIFICATION OF COMMISSIONER OF CONCILIATION OF FAILURE TO SETTLE INDUSTRIAL DISPUTE.

To the Clerk of Awards, at

In the matter of the industrial dispute between applicant, and respondent, and of a reference thereof for settlement.

IN accordance with section 42 of the Act, I have to notify you that the Council of Conciliation appointed for the purpose has heard the dispute, and that no settlement has been arrived at.

I attach copy of the application made by the applicants, together with a record of the proceedings of the Council,* as required by the above section.

Conciliation Commissioner.

* If a recommendation under section 43, or partial settlement under section 44, is also attached, add to that effect.

(Amend. Act, 1908, sec. 43.) [Form I (27). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

RECOMMENDATION OF COUNCIL OF CONCILIATION.

To the Clerk of Awards, at

THE Council of Conciliation constituted for the hearing of the industrial dispute between applicant, and respondent, hereby makes the following recommendation for the settlement of the dispute: [Here set out recommendation, to be unanimously agreed to, &c., and to be signed by all the Assessors].

(Amend. Act, 1908, sec. 35.) [Form I (28). Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

SUMMONS (TO WITNESS).

Before the Council of Conciliation [or the Court of Arbitration, as the case may be].

In the matter of an industrial dispute between applicant, and respondent, and of a reference thereof for settlement.

To of and of

You and each of you are hereby summoned [If before a Council of Conciliation, add, "by the Commissioner"] to appear before the Council of Conciliation [or the Court of Arbitration, as the case may be] at on the day of 190, at o'clock in the noon, and thereafter from day to day until discharged from attendance, to give evidence concerning the above-named industrial dispute on behalf of party thereto; and you are also required to have and produce all books, papers, and other documents in your possession, custody, or control in any way relating to the matters in dispute, and in particular, but not exclusively, the following:

If you fail or neglect to comply with this summons you are liable to a penalty not exceeding £20, or to imprisonment not exceeding one month.

Dated at this day of 190.

Issued in the name and on behalf of the Council of Conciliation [or the Court of Arbitration, as the case may be].

Clerk of Awards.

(Sec. 66.) [Form I (29).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

RECOMMENDATION OF INDUSTRIAL UNION OF PERSONS FOR APPOINTMENT TO THE COURT OF ARBITRATION.

To His Excellency the Governor. IN pursuance of section 66 of the Act, the Industrial Union of hereby recommends Mr. for nomination as member, and Mr. for nomination as acting member, of the Court of Arbitration.

In the name of the Industrial Union of (Committee of management or other governing authority.) [Seal.] , 190 .

(Sec. 77, principal Act; Amend. Act, 1908, sec. 46.) [Form I (30).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

REFERENCE OF INDUSTRIAL DISPUTE TO COURT.

In the Industrial District. In the matter of an industrial dispute between and , and of a reference thereof for settlement.

To His Honour the Judge, Court of Arbitration. WHEREAS a notification under section 42 of the Amendment Act, 1908, has been delivered to me by the Conciliation Council appointed for the hearing of the dispute that no settlement of the above dispute has been arrived at: the dispute is, pursuant to section 46, hereby referred to the Court of Arbitration for settlement.

..... Clerk of Awards. Address : , 190 .

(Amend. Act, 1908, sec. 79.) [Form I (31).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE OF SITTING OF COURT OF ARBITRATION.

Industrial District. (Three clear days' notice to be given to each member of the Court and all parties concerned.)

To In the matter of an industrial dispute between , applicant, and , respondent, and of a reference thereof for settlement.

NOTICE is hereby given that the Court of Arbitration will sit for the hearing of the above dispute, at , on the day of , 190 , at o'clock in the noon.

..... Clerk of Awards. Place : , 190 .

(Sec. 80.) [Form I (32).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

CONSENT TO APPEARANCE OF BARRISTER OR SOLICITOR. Before the Court of Arbitration, Industrial District.

To the Clerk of Awards, at In the matter of an industrial dispute between , applicant, and , respondent, and of a reference thereof for settlement.

APPEARANCE of barrister or solicitor before the Court is hereby consented to by all the parties to this industrial dispute.

(Signatures of consenting parties.)

(Sec. 93; sec. 92, (1A).) [Form I (33).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION TO AMEND AWARD.

Industrial District. To the Clerk of Awards, at In the matter of the Award, dated , 190 .

THE undersigned, being a party to the above award, hereby applies to the Court of Arbitration to amend its provisions as follows:

Dated at , this day of , 190 . (Signature.)

(Sec. 93.) [Form I (34).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE OF APPLICATION TO AMEND AWARD.

Industrial District. TAKE notice that an application to amend the Award, dated , 190 , has been made by one of the parties thereto.

Copy of the application is enclosed herewith. Dated at , this day of , 190 .

..... Clerk of Awards. (At least thirty days' notice to be given to all parties.)

(Sec. 93.) [Form I (35).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION TO EXTEND AWARD TO OTHER PARTIES.

In the Industrial District. To the Clerk of Awards, at In the matter of the Award, dated the day of , 190 .

THE undersigned, being a party to the above award, hereby applies to the Court of Arbitration to have the said award extended so as to join and bind the following parties, who are connected with or engaged in the same industry as that to which the award applies:

Dated at , this day of , 190 . (Signature.)

(Amend. Act, 1908, sec. 94.) [Form I (36).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION TO ADD PARTY OR PARTIES TO AN AWARD.

In the Industrial District. To the Clerk of Awards, at In the matter of the Award, dated the day of , 190 .

THE undersigned, being a party to the above award, hereby applies to the Court of Arbitration to add the following party or parties to the said award:

Dated at , this day of , 190 . (Signature.)

(Sec. 93.) [Form I (37).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE OF APPLICATION TO EXTEND AWARD TO OTHER PARTIES.

In the Industrial District. TAKE notice that an application to extend the Award, dated , to other parties has been made by one of the parties thereto.

A copy of the application and also of the award is enclosed herewith. Dated at , this day of , 190 .

..... Clerk of Awards. (At least thirty days' notice to be given to all parties, including every trade-union, industrial union, industrial association, of employer to whom the application refers.)

(Amend. Act, 1908, sec. 94.) [Form I (38).] Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE OF APPLICATION TO ADD PARTY OR PARTIES TO AN AWARD.

In the Industrial District. TAKE notice that an application to add party or parties as follows to the Award, dated , 190 , has been made by one of the parties thereto:

A copy of the award is enclosed herewith. Dated at , this day of , 190 .

..... Clerk of Awards.

(Sec. 97.) [Form I (39).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION TO THE COURT OF ARBITRATION TO FIX AND DETERMINE WHAT SHALL CONSTITUTE A BREACH OF AWARD.

In the Industrial District.

To the Clerk of Awards, at

I, the undersigned, party to the Award, dated , 190 , hereby make application to the Court of Arbitration to fix and determine what shall constitute a breach of the award. The clause of the award in question (No.) and the particulars of the case that has arisen are as follow:

(Signature and address.)

, 190 .

(Sec. 123.) [Form I (40).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION FOR UNDER-RATE WORKER'S PERMIT.

To [The person authorised to issue the permit].

I HEREBY make application to you for the issue of a permit under the Award, dated , 190 , to accept wages as follows, such wages being below that prescribed for ordinary workers in the trade:

Date : , 190 .
Address :
Applicant.

Particulars.

NOTE.—Particulars of the above application to be forwarded by the local Inspector to the Chief Inspector, Wellington.

(Sec. 123.) [Form I (41).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE OF HEARING APPLICATION FOR UNDER-RATE WORKER'S PERMIT.

To the Secretary, Industrial Union of Workers,

AN application having been received by me from for a permit under the Award, dated , 190 , to accept wages as follows , such wages being below that prescribed for ordinary workers in the trade under the award, I hereby give you notice that the application will be heard at o'clock on , 190 , at :

(Signature of person authorised to issue permit.)

Address :
, 190 .

[Form I (42).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

UNDER-RATE WORKER'S PERMIT.

I HEREBY grant a permit to [Name and address] to work for per day from the day of , 190 , until and including the day of , 190 , under the Award [or Industrial Agreement], dated , 190 .

Given under my hand, this day of , 190 .

(Signature of person authorised to issue permit.)

.....Industrial District.

[Form I (42).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

UNDER-RATE WORKER'S PERMIT.

PERMIT granted to work for per day from th, day of , 190 , until and including the day of , 190 .

(Signature of person authorised to issue permit.)

.....Industrial District.

[Form I (43).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

WAGES AND OVERTIME BOOK.

Week ending , 190 .

Name.	Occupation.	Hours Worked.						Total Hours.	Ordinary Rate of Pay.	Total Wages.	Remarks.
		First Day.	Second Day.	Third Day.	Fourth Day.	Fifth Day.	Sixth Day.				
										£ s. d.	

(Amend. Act, 1908, sec. 62.) [Form I (44).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

CERTIFICATE OF AGE.

I HEREBY certify that was born on

Official of Labour Department.

Address :
, 190 .

(Amend. Act, 1908, sec. 63.) [Form I (45).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE TO THE OCCUPIER OF FACTORY OR SHOP.

To [Occupier of factory or shop to which award or industrial agreement applies].

I HAVE to call your attention to section 63 of the above Act, and to an award [industrial agreement], dated 190 , to which you are party, in accordance with which you are required to keep a printed or typewritten copy of the award [industrial agreement] affixed in some conspicuous place at or near the entrance of your factory [shop] in such a position as to be easily read by the persons employed therein.

For any breach of the section you are liable to a fine not exceeding £5.

, 190 . Inspector of Awards.

(Amend. Act, 1908, sec. 14.) [Form I (46).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

PLAINT-NOTE.

In the Magistrate's Court, holden at

Between , plaintiff, and , defendant.

The plaintiff claims to recover from the defendant the sum of £ as penalty [or penalties] for , and requests that a summons may be issued forthwith.

Dated at , this day of .
(Signature of plaintiff or his solicitor.)

Amount of stamp affixed: \$
Nature of fee: _____
Date of issue: _____

(Amend. Act, 1908, sec. 14.) [Form I (47).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

STATEMENT OF CLAIM.

In the Magistrate's Court, holden at

Between , plaintiff, and , defendant.

1. THE plaintiff claims to recover from the defendant the sum of £ as a penalty for the breach of the [Auckland Carpenters'] Award, dated the day of 1907. The following are the particulars of the said breach: [Here set out particulars in accordance with the regulations].

2. The plaintiff also claims to recover from the defendant the sum of £ as a penalty for another breach of the same award. The following are the particulars of the said breach: [Here set out particulars in accordance with the regulations].

(Amend. Act, 1908, sec. 14.) [Form I (47A).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

STATEMENT OF CLAIM FOR PENALTY FOR AN OFFENCE.

In the Magistrate's Court, holden at

Between , plaintiff, and , defendant.

THE plaintiff claims to recover from the defendant the sum of £ as a penalty for an offence under section 5 of "The Industrial Conciliation and Arbitration Amendment Act, 1908." The following are particulars of the said offence: [Here set out particulars of the offence in accordance with the regulations].

(Amend. Act, 1908, sec. 14.) [Form I (48).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its amendments.

SUMMONS TO DEFENDANT.

Plaint No.

In the Magistrate's Court, holden at

Between [State residence and calling of each party], plaintiff, and , defendant.

You are hereby summoned to attend at the Magistrate's Court, to be holden at , on day, the day of 190 , at the hour of o'clock in the forenoon, to answer the demand of the plaintiff for the sum of £ [or such less sum as the Magistrate may think fit] penalty, particulars whereof are hereunto annexed.

Herein fail not or the case will be heard and determined in your absence.

Given under my hand and the seal of the Court, at aforesaid, this day of , 190 .

Clerk of Court.

Extra mileage:

Solicitor's fee for entering plaint:

To the defendant.

Hours of attendance at the office of the Clerk are from 10 a.m. to 1 p.m. and from 2 p.m. to 4 p.m., except on Saturday, when the office will be closed at noon.

(See notice indorsed.)

To the Clerk of the Court [or the plaintiff],

I HEREBY give notice that I intend to defend this action.

Dated at this day of , 190 .

Defendant.

NOTE.—This notice must be served on the Clerk of the Court (or on the plaintiff) at least two clear days before the day of the hearing.

[INDORSE.]

To be served on the defendant at least five clear days before the day of the hearing of the action (sec. 14, (7), I.C. & A. Act Amend., 1908).

To the defendant.

No plea of infancy, coverture, Statute of Limitations, or discharge in bankruptcy will be allowed unless notice thereof shall have been filed with the Clerk of the Court and served on the plaintiff or his solicitor at least twenty-four hours before the day appointed for the hearing.

If it is your intention to defend the action, you must deliver notice to the plaintiff, or to the Clerk of the Magistrate's Court, within two clear days before the day of the hearing, otherwise you will not be entitled to defend the action except with the leave of the Magistrate.

This summons was sued out by , of Street, solicitor for the plaintiff.

Summonses for witnesses and for the production of documents will be issued on application at the office of the Clerk.

(Amend. Act, 1908, sec. 21.) [Form I (49).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

STATEMENT OF CLAIM.

In the Court of Arbitration of New Zealand, Industrial District.

Between , plaintiff, and , defendant.

1. THE plaintiff claims to recover from the defendant the sum of £ as a penalty for the breach of the [Auckland Carpenters'] Award, dated the day of 1907. The following are particulars of the said breach: [Here set out particulars in accordance with the regulations].

2. The plaintiff also claims to recover from the defendant the sum of £ as a penalty for another breach of the same award. The following are particulars of the said breach: [Here set out particulars in accordance with the regulations].

(Amend. Act, 1908, sec. 21.) [Form I (49A).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

STATEMENT OF CLAIM FOR PENALTY FOR AN OFFENCE.

In the Court of Arbitration of New Zealand, Industrial District.

Between , plaintiff, and , defendant.

THE plaintiff claims to recover from the defendant the sum of £ as a penalty for an offence under section 5 of "The Industrial Conciliation and Arbitration Amendment Act, 1908." The following are particulars of the said offence: [Here set out particulars of the offence in accordance with the regulations].

(Amend. Act, 1908, sec. 21.) [Form I (50).
Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE TO DEFENDANT.

In the Court of Arbitration of New Zealand, Industrial District.

Between , plaintiff, and , defendant.

TAKE notice that the above-named plaintiff has commenced an action against you in this Court to recover the sum of

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£ as a penalty for breach of an award, and that a copy of the statement of claim in the said action is hereunto annexed.

And further take notice that the said action will be heard at the Supreme Court House in on day, the day of, 190, at 10 o'clock in the forenoon, and that if you desire to defend the said action it will be necessary for you, two clear days before the day of hearing, to deliver to the plaintiff or the Registrar of this Court a notice of your intention to defend this action, and that if you fail to give such notice you will not be entitled to defend this action, except with the leave of the Court.

Dated this day of, 190.

Clerk of Awards.

[Form I (51).

(Amend. Act, 1908, secs. 15 and 21.)

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE BY CLERK OF COURT (or REGISTRAR) TO PLAINTIFF OF DEFENDANT'S INTENTION TO DEFEND ACTION.

Plaint No.

In the Court, holden at Between, plaintiff, and, defendant.

TAKE notice that the defendant has this day lodged with me his written notice of intention to defend the above action.

Dated at, this day of, 190.

Clerk of Court [or Clerk of Awards].

To the Plaintiff.

Hours of attendance at the office of the Clerk: on from till, except on, when the office will be closed at.

(Amend. Act, 1908, sec. 16.) [Form 1 (52).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE BY CLERK OF COURT TO INSPECTOR OF AWARDS OF JUDGMENT FOR BREACH OF AWARD OR INDUSTRIAL AGREEMENT.

Plaint No.

To the Inspector of Awards.

In the action v. for enforcement of Award [or Industrial Agreement].

THIS is to certify that on, 190, judgment was given for as follows:

Dated at, this day of, 190.

Penalty: Clerk of Court. Costs:

(Amend. Act, 1908, sec. 21.) [Form I (53).

Under "The Industrial Conciliation and Arbitration Act, [1908," and its Amendments.

STATEMENT OF PENALTY AND COSTS, COURT OF ARBITRATION. Before the Court of Arbitration, Industrial District.

Inspector v.

STATEMENT of penalty and costs for a breach of the Award [or Industrial Agreement], dated, 190.

Penalty Counsel's fee Witnesses' expenses

Settled, and allowed at, £

190. Clerk of Awards.

(Amend. Act, 1908, sec. 21.) [Form I (54).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

CERTIFICATE OF REGISTRAR OF COURT OF ARBITRATION FOR ENFORCING PAYMENT OF PENALTY AND COSTS ORDERED.

Industrial District.

In the matter of a breach of the Award [or Industrial Agreement], dated, 190.

THIS is to certify that on the day of, 190, the Court did order that the sum of £ penalty, together with £ costs, should be payable by [Name],

of [Address and occupation] to [Name], of [Address and occupation], and that the said amount [or balance of the said amount] is now payable by the said to the said

Dated at, this day of, 190.

[Seal.] Registrar.

(Amend. Act, 1908, Sec. 17.) [Form I (55).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE BY CLERK OF COURT TO INSPECTOR OF AWARDS OF PAYMENT OF PENALTY.

The Inspector of Awards, at

Plaint No.

In the Magistrate's Court, holden at Between, plaintiff, and, defendant.

ENCLOSED please find bank receipt for the sum of amount of penalty in the above action, together with your costs.

Dated at, this day of, 190.

Clerk of Court. Particulars.

(Amend. Act, 1908, sec. 10.) Form I (56).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

NOTICE BY CLERK OF COURT [or REGISTRAR OF ARBITRATION COURT] OF SUSPENSION OF REGISTRATION OF INDUSTRIAL UNION [or ASSOCIATION OF WORKERS].

To the Registrar of Industrial Unions [or the Secretary of the Defendant Industrial Union or Association].

I HEREBY give you notice that on the day of, 190, in the Court, holden at, it was ordered that the registration of the Industrial Union [or Association of Workers] be suspended for the period of from the date thereof.

Clerk [or Registrar of Court].

NOTE.—Clause 10, subsections (2) to (7) to be inserted.

(Amend. Act, 1908, sec. 20.) [Form I (57).

Under "The Industrial Conciliation and Arbitration Act, 1908," and its Amendments.

APPLICATION FOR ORDER OF ATTACHMENT OF WAGES.

To the Stipendiary Magistrate, at Between, plaintiff, and, defendant.

I REQUEST that an order of attachment of the wages of the defendant, be made upon his employer, in respect of the surplus of wages due or which at any time may become due above the sum of £ a week until the sum of £, being the unpaid portion (as per subjoined statement) of the sum (£) and costs which he was, on the day of, 190, adjudged to pay in the Magistrate's Court at

Amount of judgment .. £ Amount paid in part satisfaction of above judgment .. £ Costs .. £ Balance still unpaid, for which attachment order is requested .. £

£ £

Given under my hand, at, this day of, 190.

Plaintiff.

Witness to signature:

Warrant issued accordingly, this day of, 190.

ALEX. WILLIS, Clerk of the Executive Council.